



Meredith L. Stabley DMD

FAMILY DENTISTRY

Appointments Policy

When you have treatment scheduled with us, we reserve that time just for you. We provide appointment reminders and confirmations to help you remember the date and time of your appointment.

In order to respect all of our patients' time and our time at the office, we kindly ask that you arrive on time for your appointment and if you need to reschedule your appointment, provide **at least 24 hours notice**.

A history of tardiness, cancellations with insufficient notice, cancellations with insufficient justification or missed no-call appointments undermines the mutual respect we value and will result in changes in the way you may schedule.

A one time courtesy will be given for the first cancellation with insufficient notice and then a **\$50 fee** will be charged for the second. A **\$50 fee** will be immediately charged for a no-call, no-show failure of appointment. For all policy violations thereafter a **\$100 fee** will be charged. Ultimately failure to follow the appointment scheduling policy may result in dismissal from the practice.

I have read and understand the appointment policy above.

Patient Signature: _____ Date: _____

Printed Name: _____